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GENERAL SALES TERMS AND CONDITIONS

Article 1 - General information

The sale of services by the Operator (the rental of rooms, event areas and equipment, the provision of staff and miscellaneous supplies, etc) is subject to the general clauses and conditions detailed hereafter, except in the event of formal dispensations being clearly specified in the Occupation Agreement or its amendments. Any clauses to the contrary which have not been approved in writing by the Operator may under no circumstances be considered as applying to this agreement and its appendices. Any tolerance which is not formally specified in writing by the Operator may be abandoned at any time without notice.

Article 2 - Confidentiality and data protection

2.1. Each party shall not use, publish, or disclose any confidential information obtained under this Agreement, without the prior written authorization of the other party.

2.2. Personal data are processed by the Operator in compliance with its privacy policy, available on the "Personal Data" tab of the website <https://www.grimaldiforum.com/en/confidentiality>.

Article 3 - Non-transferability

The Client may not transfer the rights which he holds under the Occupation Agreement to a third party, unless such substitution is provided for by means of an amendment.

Article 4 - Preparation for the event

4.1. The Client will remain the Operator's sole contact and may appoint any individual or legal entity, under his own responsibility, to deal with the Operator. He will undertake to have the said persons comply with the present Occupation Agreement and appendices thereof.

4.2. For his part, the Operator will appoint a project leader who will assist the Client with the organisation of the event.

4.3. At the latest three weeks before the date on which admission to the premises begins, the Client will send the Operator the final programme and times for his event in addition to details of the services to be supplied by the Operator.

Article 5 - Inventory - Acceptance

5.1. Before the Client takes possession of the premises, a joint examination of the premises, the facilities and the equipment to be made available to the Client by the Operator is carried out. A similar examination is carried out at the end of the event. In the event that the Client does not attend or have himself represented on the days and times set by the Operator for these examinations, the reports drawn up by the latter will solely apply.

5.2. Any additional fitting out or decoration of the premises must be approved by the Operator, who will have the work inspected at the Client's cost.

5.3. It is strictly forbidden to attach or suspend any item whatsoever on the walls or ceilings, whether these are attached by glue or screws. As the Operator is aware of the possible loads, he alone is authorised to hang the requested items.

5.4. In the event of damage or losses attributable to the Client, his representatives, his service providers or participants at the event, the Operator will carry out repairs or replacements at the Client's cost.

5.5. The Client must take good care of the premises made available to him. The Operator may not be considered liable for any possible damage or losses arising.

Article 6 - Occupation of the premises

6.1. The occupation of the premises is subject to the clauses detailed in the Special Usage Conditions for Rooms and Areas, contained in Appendix 3 to the Occupation Agreement.

6.2. This occupation must end on the planned dates and times. Extensions may however be granted by the Operator in as far as these do not interfere with the organisation of other events.

6.3. Should an extension authorisation not be granted, the Operator may have the premises cleared at the Client's risk and costs, without this in any way prejudicing the Operator's right to seek compensation for unauthorised occupation of the premises.

6.4. Similarly, the Operator may have the rooms cleared in the event that their maximum capacity is exceeded, and may have any structure adversely affecting the general appearance of the Grimaldi Forum Monaco removed, in addition to any equipment, material or substance considered to be a source of unpleasant odours or as being dangerous or likely to adversely affect the activities carried out in the building.

Article 7 - Statutory/regulatory requirements

7.1. The Client agrees to observe the legal and regulatory requirements concerning public decency, public order, the organisation of meetings and public safety, and to have these observed by his representatives, service providers, and participants at the event.

7.2. The Client must take all measures necessary to observe the requirements concerning protection against fire risks and panic in public establishments in the Principality of Monaco, and to have these observed by his representatives, service providers and participants at the event. If necessary, he should be assisted by a qualified safety manager, up to date of retraining, and should conform to the specifications issued by the Operator's "Fire Safety Department Manager".

7.3. The Operator may not be held liable for the consequences of any failure to observe the safety rules by the Client, his representatives, his service providers and participants at the event.

7.4. The Client undertakes to ensure that the staff, intervening directly or indirectly on his behalf, at the Grimaldi Forum, respects the obligations relating to the workers safety instructions and the compulsory use of Personal Protective Equipment (PPE) in professional situations which require them.

Any failure to follow these safety instructions incurs his liability.

The Operator reserves the right to stop a work situation deemed dangerous.

Article 8 - Activities subject to authorisation

The Client agrees, at his sole liability, to observe the bans and restrictions detailed below, and to have these observed by the participants at his event, his service providers and his representatives:

8.1. The sale of all products or services on site is subject to prior authorisation from the competent administrative departments in the Principality, and the Client is required to present such an authorisation to the Operator.

8.2. The following activities are not authorised within the perimeter of the Grimaldi Forum, except in the case of special waivers being specified in the Occupation Agreement:

- The introduction, sale or distribution of food and drinks on the Grimaldi Forum's premises.
- All sound or video recordings and photography, with the exception of those directly related to the organisation of the event;
- The use of the Client's own staff or of any company operating on his behalf for:
 - The performance of work affecting or using the facilities and utilities networks of the Grimaldi Forum (electrical, telephony, water, Internet network and connection etc),
 - The cleaning of the rooms and areas,
 - The operation of the cloakrooms,
 - Surveillance and security,
 - Main welcome desk,
 - The operation of facilities and equipment belonging to the Grimaldi Forum

d) The use of the Client's own equipment or of equipment belonging to any company operating on his behalf, when such equipment can be supplied on a rental basis by the Operator;

e) The provision of any services or supplies reserved for the Operator's approved service providers, a list of which is available to the Client.

8.3. The following are subject to prior authorisation from the Operator:

- The use and/or reproduction of any photograph, drawing, map and document representing the Grimaldi Forum.
- The reproduction of the Grimaldi Forum's logo, bearing in mind that even when the use of the latter is authorised, it may only be shown on advertising or commercial documents used by the Client for the purpose of identifying the venue for the event covered by the Occupation Agreement.

Article 9 - Access conditions

9.1. In order to facilitate access control, the Client will equip his representatives, service providers and participants at the event with a pass or invitation, the template for which should be supplied to the Operator before the start of the event.

9.2. The Operator reserves the right to forbid access to, or to remove any person whose attitude or appearance is incompatible with the image of the establishment and the quality of the premises, or who refuses to conform to the safety rules for the premises.

9.3. Unless authorised beforehand and in writing, it is strictly forbidden to bring animals inside the Grimaldi Forum.

Article 10 - Payment information**10.1. Settlement**

10.1.1. All payments should be made by bank transfer at the initiator's cost, with payment being made to the Société d'Exploitation du Grimaldi Forum, whose bank details are as follows:

CMB MONACO - 17, avenue des Spélugues, 98000 Monaco
Bank code: 17569
Branch code: 00001
Account number: 05982300003 11
IBAN: MC58 1756 9000 0105 9823 0000 311
Swift ref.: CMBMMCMXXX

10.1.2. Bank cheques can be accepted, payable to "Société d'exploitation du Grimaldi Forum".

10.1.3. The sums paid do not bear interest.

10.2. Down payment schedule**10.2.1. The rental of rooms and areas**

The down payments must be paid by the Client based on the following schedule, with the cumulative down payments being:

- 25% at more than 9 months before D,
- 50% at D - 9 months,
- 75% at D - 6 months,
- 100% at D - 2 months.

D being the first day of entry into the premises.

10.2.2. Delay in paying the down payments on rooms' rental

If the Client does not respect the down payment schedule provided for by "article 10.2.1" or the exceptional schedule specified in the present agreement, the article 13.7 will apply.

10.2.3. Other services

- For services (other than the rental of rooms and areas and the "advertising media plan"), the cumulative down payments are as follows:

- 30% at the time the order is placed (if it is more than one month before the event)
- 100% one month before the first day of the event

- Regarding the "advertising media plan", a deposit of 100% will be required upon signature of the related estimate.

10.2.4. Delay in paying the down payments on services

A failure to observe the payment schedule for the down payments, provided for by "article 10.2.3", will automatically lead to the cancellation of the order with no prior notice.

10.2.5. Sums for which down payment is required

The percentages shown above apply to the sums for the rental of rooms and for associated services, known on the date on which the down payments are requested, as established by the addition of the sums provided for in the initial Occupation Agreement and in its subsequent amendments, and in any estimate approved by the Client.

10.2.6. Billing arrangements of down payments

For the Client, located outside the EU or inside the EU with an intra-community V.A.T number (except France and Monaco), the down payments invoices will be exclusive of tax.

The final invoice will take into account the V.A.T. regime applicable.

10.3. Balance - Final invoice

10.3.1. At the end of the event, a final invoice is issued by the Operator, who details all of the services (rental and associated services) supplied in addition to the cost of any repairs and restoration work which may possibly be noted at the time of the "outgoing" inventory.

10.3.2. The Client will have a period of 15 working days as from the date on which the invoice is drawn up in which to contest any items on the invoice, providing proof in all cases. The parties agree to handle and resolve such disputes within a period of one month after they first arise.

10.3.3. The balance of the sums payable to the Operator (as shown on the final invoice) is payable within 15 days following the issuing of this invoice. The Client may not use a request for a modification to the invoice in order to delay the payment due date, unless the invoice does not correspond to the order forms and/or to the Estimates signed by the Client. Any delays in paying the balance will automatically lead to the application of penalties without notice, these penalties being applicable to all sums remaining due, at the legal interest rate plus 2 points, per day of late payment. For any delay of more than two months, the legal interest rate will be increased by 3 points, per day of delay.

Article 11 - Taxes - Duties

11.1. The Client must pay all of the taxes and miscellaneous contributions in addition to all costs which he is required to pay to any person or organisation for his event.

11.2. The final invoice will take into account the VAT regime applicable.

11.3. The Operator can provide its clients with the address of a fiscal representative in order to carry out the various formalities needed to recover V.A.T.

11.4. The Client must fully observe all regulations concerning literary and artistic property rights, must conclude all prior agreements with the bodies concerned, and in particular the Société des Auteurs, Compositeurs et Editeurs de Musique (S.A.C.E.M.), and pay all royalties, duties and taxes which may be payable to this body.

Article 12 - Insurance

12.1. The Operator is insured against civil liability for all bodily and/or material damage caused to a third party whenever the Operator's responsibility is engaged. The term "third party" refers to the Customer his employees, his representatives or any person attending or taking part in the event.

12.2. The Client is required to provide the Operator, (at the latest 15 days before the first day's entry on the premises), with proof that he has taken out an insurance policy covering his civil liability vis-à-vis third parties in addition to a fully comprehensive insurance policy covering the goods belonging to him or conferred upon him. The insurances taken out should include a waiver of recourse against the Operator and his insurers.

12.3. The Operator is not liable in case of:

- Theft, loss, accidents or property damage including items stored or used by the Client, his employees, his agents, his service providers or any person attending or taking part in the event
- Interruption in the services of the Grimaldi Forum facilities (water, electricity, and any other services) originating, either from the administration, or from the services providers
- Nuisance originating from third parties.

12.4. The Client must also ensure that all exhibitors have taken out civil liability insurance and loss cover for the goods belonging to them or conferred upon them. The insurances taken out should include a waiver of recourse against the Operator and his insurers.

12.5. The Operator's liability with regard to the operation of the cloakroom area is limited to the loss of, theft and damage to items placed in keeping there in return for a voucher.

The Operator's liability is limited to those objects which would normally be placed in a cloakroom (clothing, handbags, briefcases...) and does not extend to money, valuables or other items which may be located in the deposited objects, nor to objects and personal items which have not been checked into the secure cloakroom area. In all circumstances, such liability will be limited to € 7 000 per claim.

12.6. The Operator and his insurers renounce all legal action against the Client with regard to his Occupier's Risks, except in cases of malicious intent.

Article 13 - Penalties - Cancellation

13.1. If, for any reason whatsoever, the Client decides to renounce all or part of the entitlements detailed in the Occupation Agreement, the down payments required as defined in "articles 10.2.1 and 10.2.3" would remain payable to the Operator, who may once again make use of the premises as he sees fit.

In the case of a partial cancellation (for example: a reduction in the amount of space rented) the required down payments corresponding to the value of the cancelled rentals and services will remain payable to the Operator. Moreover, the Operator reserves the right to reconsider the price of the services to be maintained, if the initial price proposal was based on a preferential or fixed package price.

The sums detailed above are understood to include the total of all corresponding sums provided for in the Occupation Agreement, in its amendments, and in any estimates approved by the Client.

13.2. If, in cases of force majeure, the Operator finds it impossible to supply the Client with the premises and/or services covered by the Occupation Agreement, he will be required to refund the sums already paid for the services not supplied.

13.3. If, in cases of force majeure, the Client finds it impossible to carry out all or part of the event programme, the Operator will retain the sums required and/or already paid, in proportion to the part of the programme cancelled. The Operator agrees to deduct the said sums from the cost of a future event organised by the Client within a period of 12 months, according to its availability. If the event is not postponed within this period, the Operator will keep the said sums.

13.4. By force majeure we mean pandemic, strikes, natural disasters, explosion, fire, riots, state of war, terrorist attacks, national mourning and administrative or governmental decision to close the building.

13.5. In no circumstances may this agreement be cancelled or terminated by the Client because of nuisances originating from third parties.

13.6. The present agreement may be cancelled by the Client should the Operator fail to observe any of the contractual obligation which has not been resolved within 15 days of command by registered letter. In this case, the Operator will refund all moneys received.

13.7. If the Client fails to observe any of the contractual obligations, the Operator shall notify the client of this breach by registered letter. Without corrective action within 15 days after receipt of the said letter, the Operator will be able to terminate the agreement. The Operator will keep all sums received and will be entitled to claim the sums owed at the moment of the termination date of the said agreement.

Document drawn up in June 2025

OCCUPATION AGREEMENT - APPENDIX 3 - SPECIAL CONDITIONS FOR THE USE OF ROOMS AND AREAS

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SPECIAL CONDITIONS FOR THE USE OF ROOMS AND AREAS

Article 1 - Purpose

The use of the rooms and areas at the Grimaldi Forum Monaco in addition to all related outdoor areas is subject to the special clauses and conditions detailed in the present document, unless special waivers are defined in the Agreement.

Article 2 - Common clauses

2.1. The Client may only use those rooms, areas and access facilities allocated to him under the Occupation Agreement.

2.2. The Client agrees that he will not modify the allocation of areas without the prior written agreement of the Operator.

2.3. Unless a special agreement exists to the contrary, the Client will manage entry control for the rooms and spaces rented, under his sole liability and at his cost. He agrees that he will not admit a number of people exceeding the capacity of the rooms or the maximum figures provided by the Operator. In the event of these being exceeded, the Operator will have the premises evacuated by all means available.

2.4. The rental of the premises includes the availability of ground space without the possibility to use the vertical walls or ceilings for the attachment of any item whatsoever.

2.5. Any additional fitting out work concerning the premises or modifications to the basic layout defined in Article 4 hereafter must be submitted to the Operator for approval. This will be carried out by the Operator, or under his control, at the Client's cost. Such work may not involve any damage to or deterioration of the premises and their facilities.

2.6. Signposting in the rented rooms and spaces must also be subject to approval by the Operator and carried out in accordance with the conditions detailed in "article 2.5". Signposting outside the rented rooms and spaces is carried out by the Operator, subject to an estimate, at the Client's cost.

Article 3 - Availability times

3.1. Meeting rooms and offices

The auditoriums, committee rooms and offices are made available (according to the rental prices applied) for:

- 1/2 day, between 8 a.m. and midday, or between 2 p.m. and 6 p.m.,
- Complete day, for 10 hours between 8 a.m. and 8 p.m.
- Evenings, for 4 hours between 6 p.m. and midnight,

These times apply both during the assembly and rehearsal periods and during the meetings and/or performances and dismantling.

3.2. Exhibition areas

The indoor or outdoor exhibition areas or spaces are provided on a daily basis for a period of 10 hours between 8 a.m. and 8 p.m. This period is extended to 12 hours (still between 8 a.m. and 8 p.m.) during the assembly and dismantling phases.

3.3. Overstaying

In the event of the authorised hours being exceeded, all additional hours will be invoiced at a quarter of the half day rental price for the rooms concerned or 1/10 of the one-day rental price in the case of exhibition areas. After 8 p.m., the price per additional hour is increased by 25%.

Article 4 - Rental price for the rooms and areas

4.1. Services included outside the assembly, dismantling and rehearsal periods

4.1.1 Offices:

- Daily cleaning,
- Lighting, heating or air-conditioning,
- A desk, an armchair and two visitors chairs for single offices,
- Two desks, two armchairs and two visitors chairs for double offices.

4.1.2 Exhibition spaces and areas:

- Daily cleaning of the alleyways and common areas (excluding the stands),
- Cleaning work to return the area to pristine condition, before the opening of the event and after the event, with it being borne in mind that the collection and removal or storage of empty packaging remains at the cost of the Client or of the exhibitors,
- Basic lighting, heating or air-conditioning.

4.1.3 Meeting rooms (auditoriums and committee rooms):

	MEETING ROOMS			AUDITORIUMS	
	Less than 50 pax	Btwn 50 and 200 pax	More than 200 pax	- Salle Prince Pierre - Salle Camille Blanc	Salle des Princes
CLEANING					
Daily cleaning*	X	X	X	X	X
LAYOUT**					
Layout with tables and chairs for those rooms which are not equipped with fixed seating. Any changes to the initial layout during the event will be at the Client's cost.	X	X	X		
Partitioning in those rooms enclosed by removable partitions, with it being understood that any changes to the partitioning during the event will be at the Client's cost.	X	X	X	X	X
20cm raised podium for lectern and rostrum			X		
Lectern		X	X	X	X
Tables and chairs in rostrum	X	X	X	X	X
Water in rostrum for speakers	X	X	X	X	X
SOUND SYSTEM					
Basic sound system with three cable microphones		X	X	X	X
2 wireless high frequency hand held microphones				X	X
A sound technician			X	X	X
PROJECTION					
A projection screen		X	X	X	X
LIGHTING					
Lighting (apart from stage lighting)	X	X	X	X	X
Standard lighting for the stage for use in conferences				X	X
A lighting technician				X	X
CONTROL ROOM					
A technical controller					X

*With any other cleaning (particularly between two sessions) invoiced as a surcharge

**The heating and the air-conditioning are included in all the rooms.

4.2. Eco-compensation

Within the framework of the environmental policy led by the Principality of Monaco and the certifications ISO 14001 and ISO 20121 of the Operator, an eco-compensation - compulsory flat-rate contribution for the removal and treatment of waste - is invoiced, in proportion to the number of participants at the event, according to the following sections:

- Up to 400 participants = ECO400 package
- From 400 to 800 participants = ECO800 package
- From 800 to 1800 participants = ECO1800 package
- From 1800 to 2500 participants = ECO2500 package

At the Operator's discretion, depending on the volume of waste generated by the event, a service of compulsory waste containers will be invoiced.

Article 5 - Safety

5.1. The opening of any event is subject to observance of the safety rules detailed in the contractual specifications made available to the Client by the Operator, in accordance with article 6 of the ministerial order 92-503.

The tables below stipulate the operating loads and the main safety measures to be observed for each area:

Area	Service load	Fire reaction of materials	Notes
Espace Diaghilev Pedestrian footbridge	500 daN/m ²	Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	The use of awnings is only authorised subject to a special request being made. In the ticket area (levels -1 and 0) only materials rated M0 and M1 are allowed. Wall sprinklers are installed around the edge of the atrium, and under the control room in the Diaghilev room. Under no circumstances may any given layout affect their correct operation. The passage of rolling loads on the pedestrian footbridge is subject to the agreement of Operator safety officer. The Espace Diaghilev is equipped with "show mode" smoke detectors. Partitioning height limited to 3.50m in Diaghilev South to maintain the effectiveness of the smoke extraction system.
Espace Ravel Access ramp	1000 daN/m ²	Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	The use of awnings is only authorised subject to a special request being made. The area is equipped with "show mode" smoke detectors.
Ravel Terrace	Pedestrian load : 500 daN/m ²		Sound system at the discretion of the Operator
Espace Pinède	750 kg/m ²	Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	The use of awnings is only authorised subject to a special request being made.
Espace galerie Diaghilev	500 kg/m ²	Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	The use of awnings is only authorised subject to a special request being made.
Espace Patio	500 kg/m ²	Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	The use of awnings is only authorised subject to a special request being made. Any fitting out in front of the exits leading into the Patio must be submitted to the Safety Officer for approval.
Salle des Princes	* Floor 400 daN/m ² * Balcony 400 daN/m ² * Stage 750 daN/m ²	On stage: scenery M3; no requirements concerning accessories	Any pyrotechnic effects must be submitted for authorisation
Salle Prince Pierre	400 daN/m ²	M1 materials, except for special provisions to be submitted to the Operator and the Technical Committee for approval.	M1 materials of classified B-s2, d0. However, M2 materials or classified C-s2, d0 or wood M3 or classified D-s3, d0 may be admitted if: The public is kept more than 2 metres away from the sets. The use of fireworks and flames is prohibited.
Salle Camille Blanc	400 daN/m ²		
Foyer	500 daN/m ²	Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	
All of the committee rooms	500 daN/m ²	M1 materials, except for special provisions to be submitted to the Operator and the Technical Committee for approval. Outside the rooms: Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	
Esplanade	1000 daN/m ²		A turning area for fire engines must be left available at the end of the Fire Brigade access lane (that is, the lane in the recess, at the level of the n°5 assembly point). A turning area for fire engines must be left available on the Esplanade; arrangements to be submitted to the Operator safety officer for approval. The maximum load on the footbridge is 16 tonnes.
Esplanade Emeraude			A turning area for fire engines must be left available at the end of the Fire Brigade access lane (that is, the lane in the recess, at the level of the n°1) Fitting out to be submitted to the safety officer for approval.
Outdoor Patio			Sound system at the discretion of the Operator. Keep the access routes to the evacuation stairs leading to the Emeraude esplanade clear. Allow motorised emergency exits to be opened
Esplanade Emeraude entrance			
Grand Hall	500 daN/m ²	Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	The use of awnings is only authorised subject to a special request being made. / The access to the control valves of the fire extinction system must be left available. / Surveillance of the area by a SSIAP agent.
Le Génois	400 daN/m ²	Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	
Le Guelfe	400 daN/m ²		
Espace Indigo	500 daN/m ²	Stands (partitions & frame): M3 Floor coverings, podium coverings, platform coverings....: M3 Awning: M1	
Indigo Terrace			Sound system at the discretion of the Operator.

The safe working loads must be observed not only for the installation of exhibited equipment but also for its transportation inside the Grimaldi Forum.

5.2. All layouts and facilities, and in particular those stands which have not been designed or produced by the Operator must be submitted to him for approval. It will be necessary to present calculation notes, drawings, a description of the materials used, and the fire safety certificates etc.

5.3. The Operator reserves the right to have any layout or set up not produced by its staff and/or with its materials submitted for inspection by an approved body. This inspection will be at the Client's cost.

5.4. In the case of exhibitions or shows, the Client has exclusive responsibility and liability for ensuring that exhibitors fully observe the rules and safety standards.

5.5. Those facilities or set-ups which are found to be lacking vis-à-vis the rules and standards applicable in the Principality of Monaco must be brought into conformity before the start of the event by the Client or by the exhibitor. Failing this, the Operator reserves the right to dismantle the said installations or to have them brought into conformity, at the Clients or the exhibitor's cost, or even to refuse the opening of the event or to interrupt it, without the Client or the exhibitor being able to claim any compensation or refuse to pay any part of their rental.

5.6. When designing his project, the organiser should include the following (non-exhaustive) list of additional information, banned items/activities and restrictions:

- All gas installations are strictly forbidden within the building.
- Apart from the delivery area for level -4 and its access, no vehicle with a running combustion engine is authorised in the building.
- The smoking bans must be strictly enforced, including during the assembly and dismantling periods. It is the same for the use of e-cigarettes. Smoking areas are indicated outside the building.
- The use of fireworks and firecrackers for entertainment features must be the subject of a special examination by the Technical Committee and a try in the presence of its members.
- The use of naked flames is forbidden during events.

The main characteristics of the freight elevators serving the rooms and exhibition areas are as follows:

Ref.	MC 1	MC 2	MC 4	MC 8	Scenery (lift)	MC 20	MC 21
CHARACTERISTICS							
Max. payload	4.50 T	4.80 T	4.125 T	4.25 T	21.00 T	4.40 T	4.50 T
Cabin size							
Width	2.00 m	2.00 m	2.00 m	2.00 m	2.50 m	2.00 m	2.50 m
Depth	4.10 m	4.30 m	3.90 m	3.80 m	14.40 m	4.10 m	5.50 M
Height	2.20 m	2.20 m	2.20 m	3.60 m	3.60 m	2.50 m	2.50 m
Entrance							
Width	1.60 m	1.60 m	2.00 m	2.00 m	2.00 m	2.00 m	2.50 m
Height	2.10 m	2.10 m	2.10 m	3.50 m	3.50 m	2.50 m	2.50 m
LEVELS SERVED							
Level +2	Le Guelfe	Le Génois	/	/	/	/	/
Level +1	Ravel/Indigo	Ravel	Ravel	Ravel	/	/	/
Level 0	Great Hall	/	Unloading bay B			/	/
Level - 1bis						Pinède	Pinède
Level -1	Upper Diaghilev	Lower Diaghilev	/	/	/	/	/
Level -2	Foyer - Committee rooms	Foyer - Committee rooms	/	/	/	/	Unloading bay C or logistic area E3
Level -4	u/l bay A	u/l bay A	/	/	/	/	/
Level -5	/	/	Salle des Princes stage	/	Salle des Princes stage	/	/

6.2. Forklift trucks and handling equipment must be fitted with wheels equipped with rubber strips. Forklift truck service with drivers is made available (subject to payment) by the Operator.

Article 7 - Exhibitors' pack

7.1. In the case of exhibitions or shows, the Operator will provide the Client with a standard pack including all of the technical information concerning the exhibition areas, the rules and safety standards to be observed in addition to the prices for those services which may only be provided by the Operator (please see Article 8 of the General Sales Terms and Conditions).

Based on this document, the Client will draw up his exhibitors' guide that he must submit to the Operator for approval before circulating this.

7.2. In this guide, the Client undertakes to inform the exhibitors that the Operator may need to make photographs of the event on which are the participants and/or trademarks or logos of the companies. These photographs may be used on all illustrative supports for customers and/or prospects of the Operator.

Any exhibitor who refuses that the photographs - on which appears the image of his person or the logo/trademark of his company - be used, must communicate its refusal at the Operator, who will blur or not use the said images.

- Any event including the use of smoke machines must be the subject of a special examination by the Grimaldi Forum's Fire Safety Department.
- Except in the event of an explicit and fully justified request, all exits must remain unobstructed.
- The equipment made available in the exhibition areas or on stage must under no circumstances adversely affect the correct operation of the safety equipment.
- All M0, M1, M2, M3, M4 fire reactions must be justified by valid certificates, issued by a laboratory approved in France or by the conformity mark for the N.F. standard or by the EUROCLASS classification in compliance with European standards.
- The use of awnings may only be authorized for use in the event following the submission of a special request

Article 6 - Loading and unloading operations - Handling

6.1. The loading and unloading operations for equipment and products required for the assembly and organisation of the events must be subject to a special study drawn up by the Operator in consultation with the Client and/or the approved haulier of the Operator chosen by the Client.

In addition to the dates and times scheduled for these operations, this study details:

- The parking area for vehicles awaiting unloading or reloading,
- The unloading area(s) set aside for this event,
- The freight elevators to be used,
- The conditions concerning the sending of packs before the start of an event, the handling of special loads and the storage of packaging,
- The handling equipment deployed,
- The approved haulier or hauliers,
- etc.

Article 8 - Use of the WIFI service

According to the Operator's Information Security Policy, the Client agrees to:

- Use secure equipment with up-to-date antivirus software before any connection to the Grimaldi Forum network with its own equipment;
- Comply with the legal provisions in force. It is forbidden to transmit, consult or download, on the Internet, any data that is prohibited, illicit, illegal, contrary to morality or public order and that infringes or is likely to infringe the rights of third parties.

Article 9 - ISO standards and CSR policy

As the Operator is certified ISO 14001:2015 and ISO 20121:2012, the Client agrees to contribute to sustainable development, particularly:

- Reducing the environmental impact of the event (waste sorting, water and electricity consumption...);
- Respecting the fundamental rights at work and ethical business practices;
- Raising exhibitors' awareness of sustainable development.

Document drawn up in June 2025

OCCUPATION AGREEMENT - APPENDIX 4 - SPECIAL SALES TERMS AND CONDITIONS APPLICABLE TO CATERING SERVICES

CONTENTS

• Article 1:	Foreword	• Article 4:	The conservation of products
• Article 2:	Quantities and the modification of quantities	• Article 5:	Food Safety
• Article 3:	Down payments	• Article 6:	Miscellaneous

SPECIAL SALES TERMS AND CONDITIONS APPLICABLE TO CATERING SERVICES

Article 1 - Foreword

The present special sales terms and conditions apply only to catering services. All orders for catering services entail the complete and unreserved acceptance of the present conditions by the Client.

Orders for catering services will only be considered valid from the moment that the Operator has received the present Special Conditions duly signed to signify acceptance and accompanied by the first of the down payments mentioned in Article 3 hereafter.

Except in case of written derogation granted by the Operator, the Client has to choose a caterer, among the list of approved caterers of the Operator.

Article 2 - Quantities and modifications to quantities

The approximate quantities to be served must be stipulated at the time the order is placed, and at the latest one month before the date that these are to be supplied.

2.1 Less than 1000 people:

However, these quantities may still be modified by + or - 25% between the 15th and the 10th working day, before 6pm, before the date on which they are to be supplied or by + or - 10% between the 10th and 5th working day, before 6pm, preceding this same supply date.

The payment for this final quantity will remain payable by the Client even in the event of large numbers of people dropping out.

2.2 More than 1000 people:

However, these quantities may still be modified by + or - 25% between the 15th and the 10th working day, before 6pm, before the date on which they are to be supplied or by + or - 5% between the 10th and 5th working day, before 6pm, preceding this same supply date.

The payment for this final quantity will remain payable by the Client even in the event of large numbers of people dropping out.

Article 3 - Down payments

All orders must be accompanied by down payments as per the payment schedule shown in appendix 2 - Article 10.2.3 in the Occupation Agreement constituting the general sales terms and conditions.

Article 4 - The conservation of products

The statutory and regulatory texts governing the "caterers and food providers" profession provide an obligation for caterers to destroy and throw away those products presented to consumers or reheated. Any possible conservation of leftover products by the Client is therefore entirely at his own responsibility and liability.

Article 5 - Food Safety

In case of written derogation granted to the Client, any service provider, other than one of the caterers approved by the Operator, who would supply or serve foodstuffs during the event, will have to comply with the requirements of the Law 1.130 regarding the food safety and the texts adopted for its implementation, including the Sovereign Order 1.940 on the hygiene of foodstuffs.

The Operator shall not be liable for the quality of the food supplied and/or of the consequences which could result.

Article 6 - Miscellaneous

Those clauses of Appendix 2 of the Occupation Agreement (General Sales Terms) which are not modified by the present special conditions will remain applicable to the sale of catering services.

Document drawn up in February 2021