

## 1.1 **IMPORTANT DATES**

**Deadline back for :**

- **SECURITY FORM** for raw spaces
- **INFORMATION FORM AND ORDERS** Grimaldi Forum Monaco

**February 12<sup>th</sup>, 2025**

A **penalty fee (20%)** will be added to the cost of the orders if the stated deadline is not respected.

PLANNING	Date	Hours	Nature of work
<b>Installation</b>	Sunday 23 <sup>rd</sup> March 2025	from 8:00am to 8:00pm	Raw spaces set-up <b>RAVEL, DIAGHILEV &amp; PINDE ONLY</b> <b>* Under derogation only</b> This can only be done on an exceptional request and after acceptance and validation of the quote. Request by email to : awatef.chaboub@informa.com
	Monday 24 <sup>th</sup> March 2025	from 8:00am to 8:00pm	Raw spaces set-up <b>RAVEL, DIAGHILEV &amp; PINDE ONLY</b> <b>*no derogation possible in Glass Roof, Atrium and Galerie Diaghilev</b>
	Tuesday 25 <sup>th</sup> March 2025	from 8:00am to 8:00pm	Raw spaces set up <b>ALL AREAS</b>
<b>Exhibitor's access</b>	Wednesday 26 <sup>th</sup> March 2025	from 8:00am to 8:00pm	End of the booths set-up Set-up of the exhibitor's Deliveries on booths
<b>Public opening</b>	Thursday 27 <sup>th</sup> March 2025 Friday 28 <sup>th</sup> March 2025 Saturday 29 <sup>th</sup> March 2025	from 8:30am to 7:00pm from 8:00am to 7:00pm from 8:00am to 6:00pm	Trade show
<b>Exhibitor's departure &amp; dismantling</b>	Saturday 29 <sup>th</sup> March 2025	from 6:00pm to 2:00am from 7:00pm to 2:00am from 8:00pm to 2:00am	Exhibitor's departure Priority access for forwarding agent on site forklift OMM** <b>Dismantling raw spaces ALL AREAS</b>
	Sunday 30 <sup>th</sup> March 2025	from 8:00am to 8:00pm	<b>Dismantling raw spaces ALL AREAS</b>

\*\*Forklift request (contact to page 62)

Exhibitors should remove their own structures, equipment and/or products before the end of the period reserved for moving-out and/or dismantling. Exceptionally, the periods of booth construction can be extended on payment of an additional fee by the exhibitor.

If a prolongation has not been authorized, the Grimaldi Forum Monaco reserves the right to remove the exhibitor's property from the premises by any means and at the exhibitor's expenses and risks. This includes the non removal of the exhibitor's booth or its elements such as the floor, carpet...

Any installation that would damage the general aspect of the Grimaldi Forum Monaco will be removed by the Grimaldi Forum, as well as any material or substance with unpleasant smell or any material or substance considered to be dangerous.